



ASSOCIATION FOR  
SUPPLY CHAIN  
MANAGEMENT

# APICS Exam Purchasing & Scheduling Tutorial

# How will you pay for your exam?

*Select an option below to proceed to the corresponding instructions.*

## Direct Payment

*Credit, Debit, or PayPal*

## Exam Credit

*Obtained through a Corporate  
Development-run class, authorized  
partners or from an APICS Learning  
System Bundle*

## Skip to Scheduling

*If you already have an Authorization to Test  
(ATT) for your APICS exam*

*Note: Invoicing is no longer offered for individual exam purchasing.*

# Direct Payment ATT Purchase Process

[Skip to Scheduling](#)

# Step 1 - Login

Help

In order to purchase an APICS exam, you need to be logged in to your account.

To do so:

1. Go to [ascm.org](https://ascm.org)
2. Click “Login” on the menu bar
3. Enter your username and password
4. Click LOGIN

← → ↻ ⓘ Not secure | qa.ascm.org ☆

Contact Shop APICS.org Search 🔍 **Login**

**ASCM** ASSOCIATION FOR SUPPLY CHAIN MANAGEMENT

ABOUT ASCM LEARNING & DEVELOPMENT CORPORATE TRANSFORMATION MAKING AN IMPACT MEMBERSHIP & COMMUNITY TESTING LINKS

**ASCM** ASSOCIATION FOR SUPPLY CHAIN MANAGEMENT

**Log in to ASCM**

Please log into the ASCM network. If you do not have a profile, create one [here](#).

Username Password

**Log in**

[Forgot your username?](#) [Forgot your password?](#)

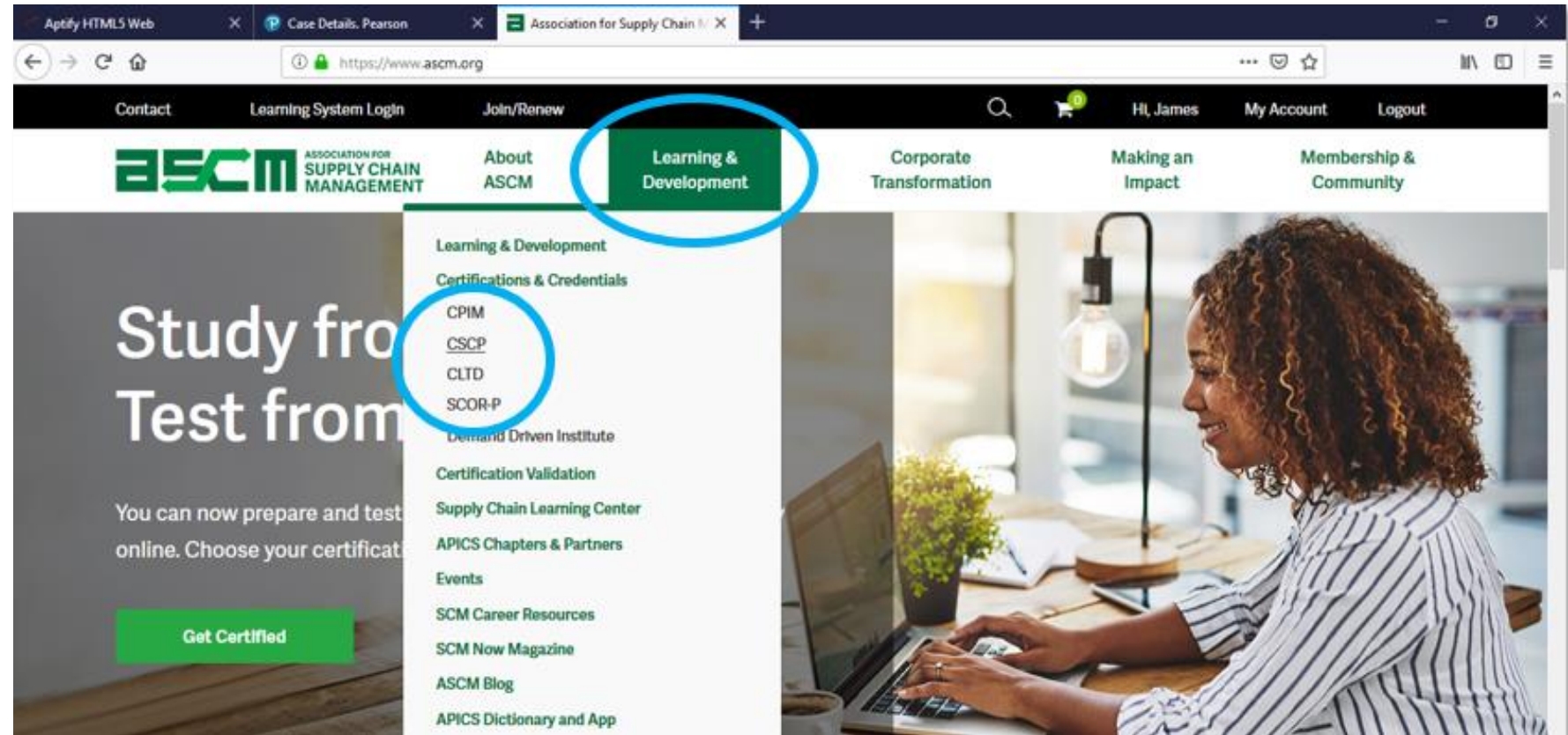
☐ Remember me?

# Step 2 – Select Program

[Help](#)

Once you have logged into your account, you will be able to buy your desired exam.

1. Click the “Learning & Development” tab
2. Select on the program that you would like to pursue.



# Step 3 – Configure & Add to Cart

[Help](#)

Once you have clicked on your desired program, you will be directed to the product page for your selection.

Here you will be able to view all products related to your selection.

To purchase an exam:

1. Select on the exam that you would like to purchase in the Exam column.

*\*Applies to CPIM exams only*

2. Select your testing region in the drop-down menu
3. Click “Add to Cart”

The screenshot displays three product columns for APICS CPIM Learning Systems 2020:

- Exam Prep:** APICS CPIM Learning Systems 2020. Features include digital and printed books, online tools, quizzes, tests with immediate feedback, CPIM Part 1 and Part 2 Practice Exams, 500+ online questions, Online Resource Center, and APCIS CPIM Exam Content Manual (ECM). Pricing: **\$395 for ASCM PLUS Member** (\$550 for Nonmember/CORE Member). Buttons for Part 1 (\$550) and Part 2 (\$690). Add to Cart button.
- Exam:** APICS CPIM Certification Exams. Features include getting results immediately and using certification right away. Note: Requires candidates to pass two exams within three years. Pricing: **\$495 for ASCM PLUS Member** (\$690 for Nonmember/CORE Member). Buttons for Part 1 (\$690) and Part 2 (\$690). A region dropdown menu and an Add to Cart button are also present. This column is highlighted with a red border and a blue circle around the pricing and Add to Cart button.
- Bundle:** APICS CPIM Combined Bundle with ASCM PLUS Membership Purchase. Features include CPIM Exam Part 1 and Part 2 exam voucher, CPIM Part 1 and Part 2 Learning System, digital and printed books, online quizzes and tests with immediate feedback, CPIM Part 1 and Part 2 Practice Exams, 2000+ online test questions, web-based study tools, Online Resource Center, and APICS CPIM Exam Content Manual (ECM). Pricing: **\$1,680 for ASCM PLUS Member** (\$1,900 for Nonmember + PLUS ASCM Membership). A region dropdown menu and an Add to Cart button are also present.

**Warning: Exam purchases are non-refundable.**

1. Verify your item in the Shopping Cart
2. Click “Checkout”

*Note: Please make sure that the price you see is correct. If you are eligible for ASCM Plus member pricing and it is not showing, please contact [support@ascm.org](mailto:support@ascm.org).*

The screenshot displays the ASCM checkout interface. At the top, there is a green button labeled "Proceed to Checkout" and a link "Continue Shopping →". Below this is the "Shopping Cart" section, which shows one item: "CPIM Part 1 First Attempt NA" with a quantity of 1 and a price of \$690.00. A link "Testing Region [NA]" is visible below the item name. At the bottom of the cart section, there is a dark blue button "Join Now & Save!" and a message "Save on your purchase by adding a PLUS Membership". To the right of the cart is the "Order Summary" section. It lists "Sub-Total" as \$690.00, "Shipping\*" as —, and "Taxes\*" as —. A note states: "\*Taxes and Shipping will be shown at the end of the checkout process". The "Total" is listed as \$690.00. Below the summary, there are links for "Apply Promo Code" and "Have a Referral Code?". At the bottom of the order summary, a green button labeled "Checkout" is circled in blue.

**Proceed to Checkout**

[Continue Shopping →](#)

**Shopping Cart** 1 Items

CPIM Part 1 First Attempt NA	1	\$690.00	
<a href="#">Testing Region [NA]</a>			

**Join Now & Save!** Save on your purchase by adding a PLUS Membership

**Order Summary**

Sub-Total \$690.00

Shipping\* —

Taxes\* —

\*Taxes and Shipping will be shown at the end of the checkout process

**Total** \$690.00

[Apply Promo Code](#)

[Have a Referral Code?](#)

**Checkout**

# Step 4 – Checkout (Continued)

[Help](#)

3. Select your shipping address preference and provide relevant information

*Note: If you choose to provide a work address, you will be required to submit your company name.*

4. Provide your phone number

5. Click “Continue”

## Checkout

✓ Account James Learner

### 2. Shipping Information

#### Address

Your address allows us to send you collateral such as membership materials or learning materials. For future orders or shipments, you can change this information at any time in your account settings.

☒ Home Address

First Name\*

James

Last Name\*

Learner

Street Address\*

Note: Learning System materials cannot be shipped to a P.O. Box

1234 Test Drive

+ Add a new line

City\*

Chicago

State/Province\*

Illinois

Postal Code\*

60634

Country/Region\*

United States

This address will be saved to your account.

☐ Work Address

#### Contact

This will be used in case we need to reach out to you about your order.

Contact Type\*

Work

Country Code\*

US&Canada (+1)

Area Code\*

773

Phone Number\*

9712523

☐ Save to your account

Continue

### Order Summary

Sub-Total	\$690.00
Shipping*	—
Taxes*	—

\*Taxes and Shipping will be shown at the end of the checkout process

Total	\$690.00
-------	----------

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ASCM

# Step 4 – Checkout (Continued)

6. Provide your Billing address.

*Note: If your billing address is the same as your shipping, you can check the “Same as shipping address” box.*

7. Select your Payment Type:

- a. Credit card
- b. Paypal Credit
- c. Paypal

## Checkout

✓ Account James Learner

✓ Shipping Information

### 3. Payment Method

#### Billing Address

☐ Same as shipping address

First Name\*

James

Last Name\*

Learner

Company

Street Address\*

1234 ASCM Drive

+ Add a new line

City\*

Chicago

State/Province\*

Postal Code\*

60630

Country/Region\*

United States

#### Payment Type

☐ Credit Card



☐ PayPalCredit

No interest if paid in full in 6 months on purchases of \$99 or more.



☐ PayPal



Next: Review Order

### Order Summary

Sub-Total \$690.00

Shipping\* —

Taxes\* —

\*Taxes and Shipping will be shown at the end of the checkout process

Total \$690.00

# Step 4 – Checkout (Continued)

[Help](#)

## 8. Provide payment details


If paying with a credit card, you will be asked to enter:

- The name on the card
- The Card Number
- The Card Expiration Date

You will need to provide your PayPal information if using either PayPal option.

## 9. Click “Next: Review Order”


**Payment Type**


☒ Credit Card 

Name on Card

Card Number

Expires   CVC

☐ PayPalCredit  
No Interest if paid in full in 6 months on purchases of \$99 or more. 

☐ PayPal 

**Next: Review Order**

# Step 4 – Checkout (Continued)

10. Review the order details.

11. Click “Place Order”

Warning: You must schedule and take your exam within six months of purchase

[< Edit Details](#)

### Review Order

#### Account Details

Personal Information

James Learner  
ASCM ID: 2173206

Contact Information

+1 (773) 9829742  
jlearner@ascm.org

#### Shipping Information

Shipping Address

James Learner  
1234 Test Drive  
Chicago IL, 60634  
USA  
+1 (773) 9829742

#### Payment Details

Billing Address

James Learner  
1234 ASCM Drive  
Chicago IL, 60630  
USA  
+1 (773) 9829742

Payment Method

AMERICAN EXPRESS

American Express ... 1791

#### Order Summary

1 Item

CPIM Part 1 First Attempt NA	Qty 1	\$690.00
Testing Region [NA]		

#### Order Summary

Sub-Total	\$690.00
Shipping*	—
Taxes*	—
<b>Total</b>	<b>\$690.00</b>

Place Order

# Step 5 – Proceed to My ACCOUNT

Your order confirmation will appear with your order details.

1. Click on “Go to My Account” to initiate the scheduling process.

Order Number: 3586309  
Reference Code: PO964155985

[Print](#)

You've taken the next step towards improving your skills, your supply chain and your future.

**Order Summary**

CLTD First Attempt NA (with Credit)	Qty 1	\$0.00
Testing Region [NA]		

Sub-Total

Mailing

Taxes and Fees

Order Total

\$0.00

\$0.00

\$0.00

\$0.00

**Shipping Information**

Shipping Address

James Learner  
1234 Test Drive  
Chicago, IL 60634  
United States  
(773) 9829742

**Payment Summary**

No payment needed.

Your purchase includes:

✓ **CLTD First Attempt NA (with Credit)**

If your purchase includes a Learning System you will receive an activation email within two hours. Exam voucher access and scheduling information emails will arrive within one day. Please check your spam folder if necessary.

All other subscriptions and digital products can be accessed from My Account.

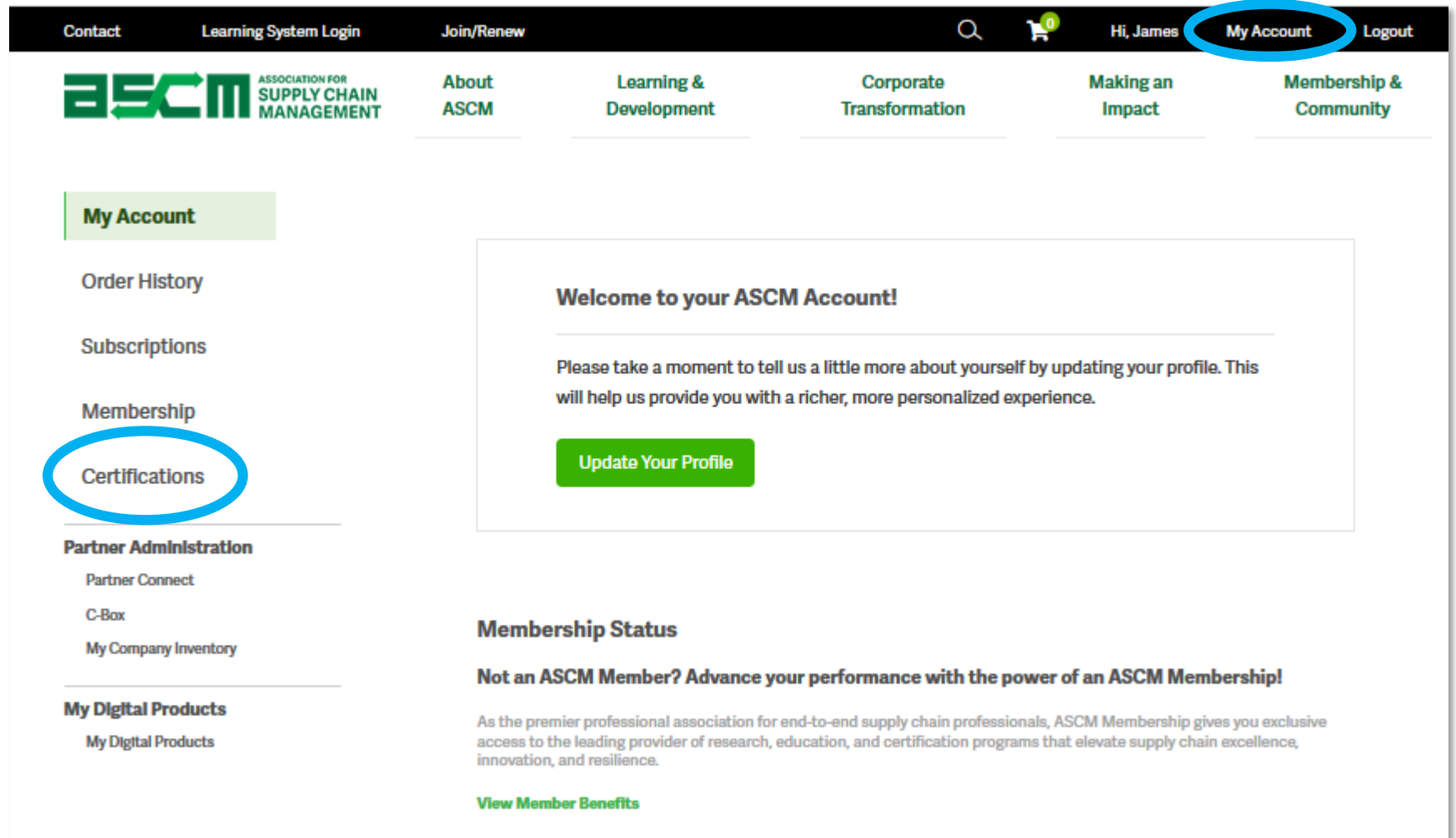
[Go to My Account](#)

Subscriptions and digital products will be available immediately.  
Physical goods will arrive within the window of your selected shipping option from the day payment is processed.

# Step 6 – Verification

[Help](#)

1. Click “Certifications” on the left-hand banner



The screenshot shows the ASCM website's 'My Account' page. The top navigation bar includes links for Contact, Learning System Login, Join/Renew, a search icon, a shopping cart icon with a '0' badge, 'Hi, James', 'My Account' (circled in blue), and Logout. Below this is a secondary navigation bar with the ASCM logo and links for About ASCM, Learning & Development, Corporate Transformation, Making an Impact, and Membership & Community. The left sidebar contains a 'My Account' section with links for Order History, Subscriptions, Membership, and 'Certifications' (circled in blue). Below this are sections for Partner Administration (Partner Connect, C-Box, My Company Inventory) and My Digital Products (My Digital Products). The main content area features a 'Welcome to your ASCM Account!' message, a prompt to update the profile, an 'Update Your Profile' button, and a 'Membership Status' section with a call to action for non-members and a link to 'View Member Benefits'.

Contact Learning System Login Join/Renew Search Shopping Cart (0) Hi, James **My Account** Logout

**ASCM** ASSOCIATION FOR SUPPLY CHAIN MANAGEMENT About ASCM Learning & Development Corporate Transformation Making an Impact Membership & Community

**My Account**

- Order History
- Subscriptions
- Membership
- Certifications**

**Partner Administration**

- Partner Connect
- C-Box
- My Company Inventory

**My Digital Products**

- My Digital Products

**Welcome to your ASCM Account!**

Please take a moment to tell us a little more about yourself by updating your profile. This will help us provide you with a richer, more personalized experience.

[Update Your Profile](#)

**Membership Status**

**Not an ASCM Member? Advance your performance with the power of an ASCM Membership!**

As the premier professional association for end-to-end supply chain professionals, ASCM Membership gives you exclusive access to the leading provider of research, education, and certification programs that elevate supply chain excellence, innovation, and resilience.

[View Member Benefits](#)

- 2. Scroll down to the “Your Exams” section and click on “Schedule Your Exam”

### Your Exams

Certification details may take up to 24 hours to update. Completed exam details will be in the Exam History section.

!

Registration with an exam credit is completed at checkout. Add the appropriate exam to your cart to claim an exam credit. You will not be charged for the exam.

Certified in Logistics, Transportation and Distribution (CLTD) : United States

Credit Status

In Use

[Status Key](#)

Date Available

-

Apply Credit by

-

Applied Credit

>>>

Authorization Status

Finalize

[Status Key](#)

Take Exam by

3/10/2021

Schedule Your Exam

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3. Review your authorization details including your name, exam name, and authorization period
4. Click on the ASCM Exam Handbook Link and review testing policies
5. Click on the ASCM Testing Policies and Code of Ethics link and review

## Verify and Schedule

### CUSTOMER RELATIONS

[APICS Overview](#) +

[Contact](#) +

[Careers at ASCM](#) +

**Please review the exam information below to confirm you are scheduling the correct exam.**

**Candidate:** 2173206 James Learner

**Exam:** 68 CLTD Certified in Logistics, Transportation and Distribution (CLTD)

**Authorization Dates:** 9/11/2020 - 3/10/2021


Click a link below if you need to review the "ASCM Exam Handbook" or "ASCM Testing Policies and Code Of Ethics"

[ASCM Exam Handbook](#)

[ASCM Testing Policies and Code of Ethics](#)

6. Confirm your contact information
7. Check the box to agree that your contact information is accurate
8. Check the box to agree that the first and last name listed matches the first and last name on your identification

*Note: You will only need to decide if you want to share your exam information if used an exam credit issued from a partner.*




CREDENTIALS  
& EDUCATION

APICS FOR  
INDIVIDUALS

APICS FOR  
BUSINESS

APICS  
PARTNERS

MY ACCOUNT

Type here to search 

HOME | MY ACCOUNT | MY EXAM FINALIZE

**Please Confirm Your Contact Information**

ASCM ID: 2173206

First or given name: James

Last or family name: Learner

Email Address: jlearner@ascm.org

☒ I agree that the name above matches my identification and that my e-mail address is correct.  
Otherwise, click the following link to change any of the fields: [Profile Editor](#).

**Please Agree to the ASCM Code of Ethics**

☒ I confirm that I have read and agree to the ASCM Code of Ethics and Testing Policies.

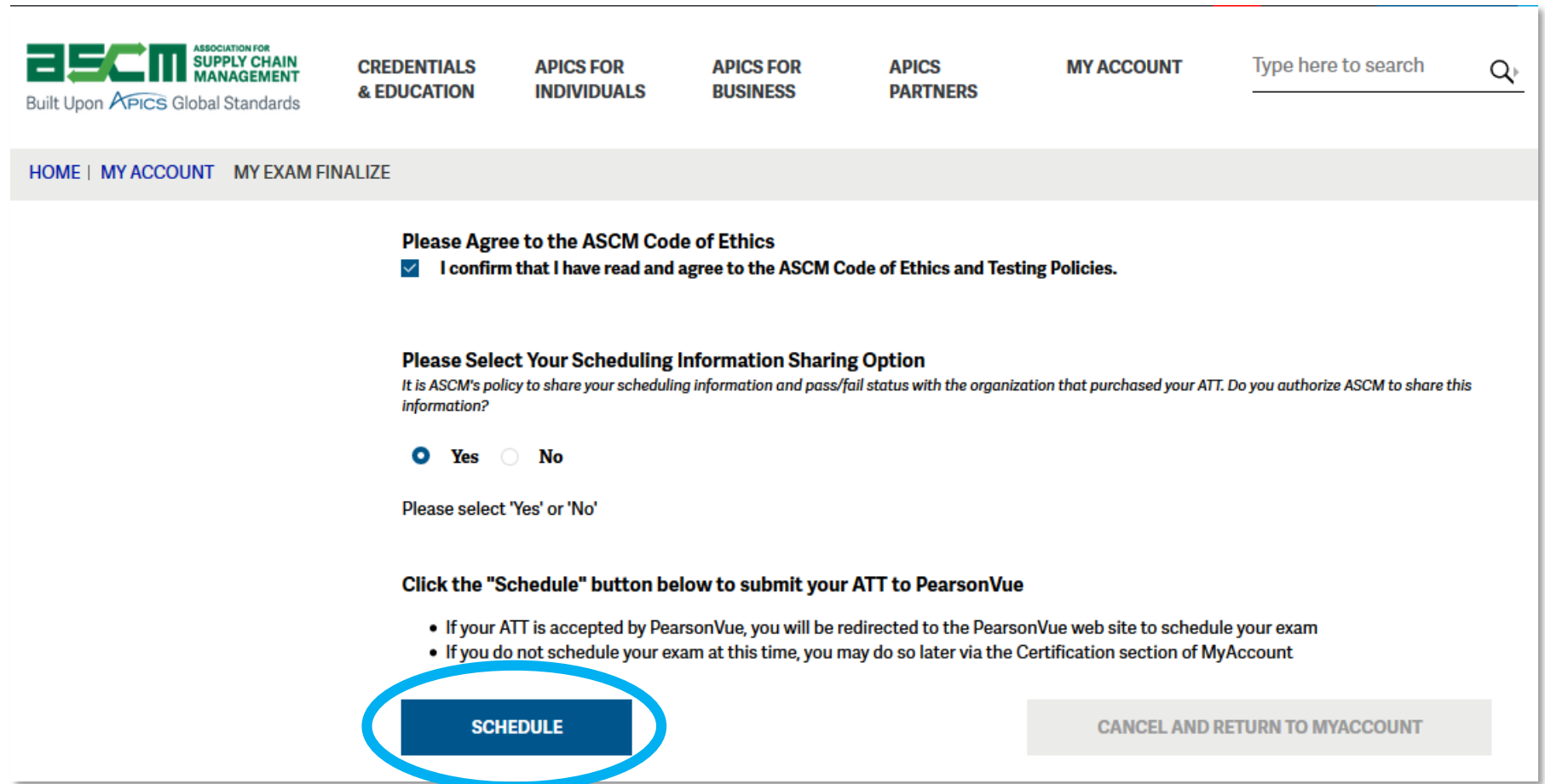
**Please Select Your Scheduling Information Sharing Option**

It is ASCM's policy to share your scheduling information and pass/fail status with the organization that purchased your ATT. Do you authorize ASCM to share this information?

☒ Yes ☐ No

Please select 'Yes' or 'No'

8. Click on “Schedule” to be directed to begin the scheduling process



The screenshot shows the ASCM website's 'MY ACCOUNT' section. The header includes the ASCM logo, navigation links for CREDENTIALS & EDUCATION, APICS FOR INDIVIDUALS, APICS FOR BUSINESS, APICS PARTNERS, and MY ACCOUNT, along with a search bar. The breadcrumb trail shows HOME | MY ACCOUNT | MY EXAM FINALIZE. The main content area contains three sections: 1. 'Please Agree to the ASCM Code of Ethics' with a checked checkbox for 'I confirm that I have read and agree to the ASCM Code of Ethics and Testing Policies.' 2. 'Please Select Your Scheduling Information Sharing Option' with a question about sharing scheduling information and two radio button options, 'Yes' (selected) and 'No'. 3. 'Click the "Schedule" button below to submit your ATT to PearsonVue' with two bullet points explaining the process. At the bottom, there are two buttons: a blue 'SCHEDULE' button (highlighted with a red circle) and a grey 'CANCEL AND RETURN TO MYACCOUNT' button.

**ASC****M** ASSOCIATION FOR SUPPLY CHAIN MANAGEMENT  
Built Upon **APICS** Global Standards

CREDENTIALS & EDUCATION APICS FOR INDIVIDUALS APICS FOR BUSINESS APICS PARTNERS MY ACCOUNT

Type here to search

HOME | MY ACCOUNT MY EXAM FINALIZE

**Please Agree to the ASCM Code of Ethics**

☒ I confirm that I have read and agree to the ASCM Code of Ethics and Testing Policies.

**Please Select Your Scheduling Information Sharing Option**

*It is ASCM's policy to share your scheduling information and pass/fail status with the organization that purchased your ATT. Do you authorize ASCM to share this information?*

☒ Yes ☐ No

Please select 'Yes' or 'No'

**Click the "Schedule" button below to submit your ATT to PearsonVue**

- If your ATT is accepted by PearsonVue, you will be redirected to the PearsonVue web site to schedule your exam
- If you do not schedule your exam at this time, you may do so later via the Certification section of MyAccount

**SCHEDULE**

CANCEL AND RETURN TO MYACCOUNT

[Return Home](#)[Proceed to Scheduling Instructions](#)



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SUPPLY CHAIN  
MANAGEMENT

# ATT Purchase Process Using an Exam Credit

[Skip to Scheduling](#)

# Step 1 - Login

Help

In order to purchase an APICS exam, you need to be logged in to your account.

To do so:

1. Go to [ascm.org](http://ascm.org)
2. Click “Login” on the menu bar
3. Enter your username and password
4. Click “Log in”

← → ↻ ⓘ Not secure | qa.ascm.org ☆

Contact Shop APICS.org Search 🔍 **Login**

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ABOUT ASCM LEARNING & DEVELOPMENT CORPORATE TRANSFORMATION MAKING AN IMPACT MEMBERSHIP & COMMUNITY TESTING LINKS

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### Log in to ASCM

Please log into the ASCM network. If you do not have a profile, create one [here](#).

Username Password

**Log in**

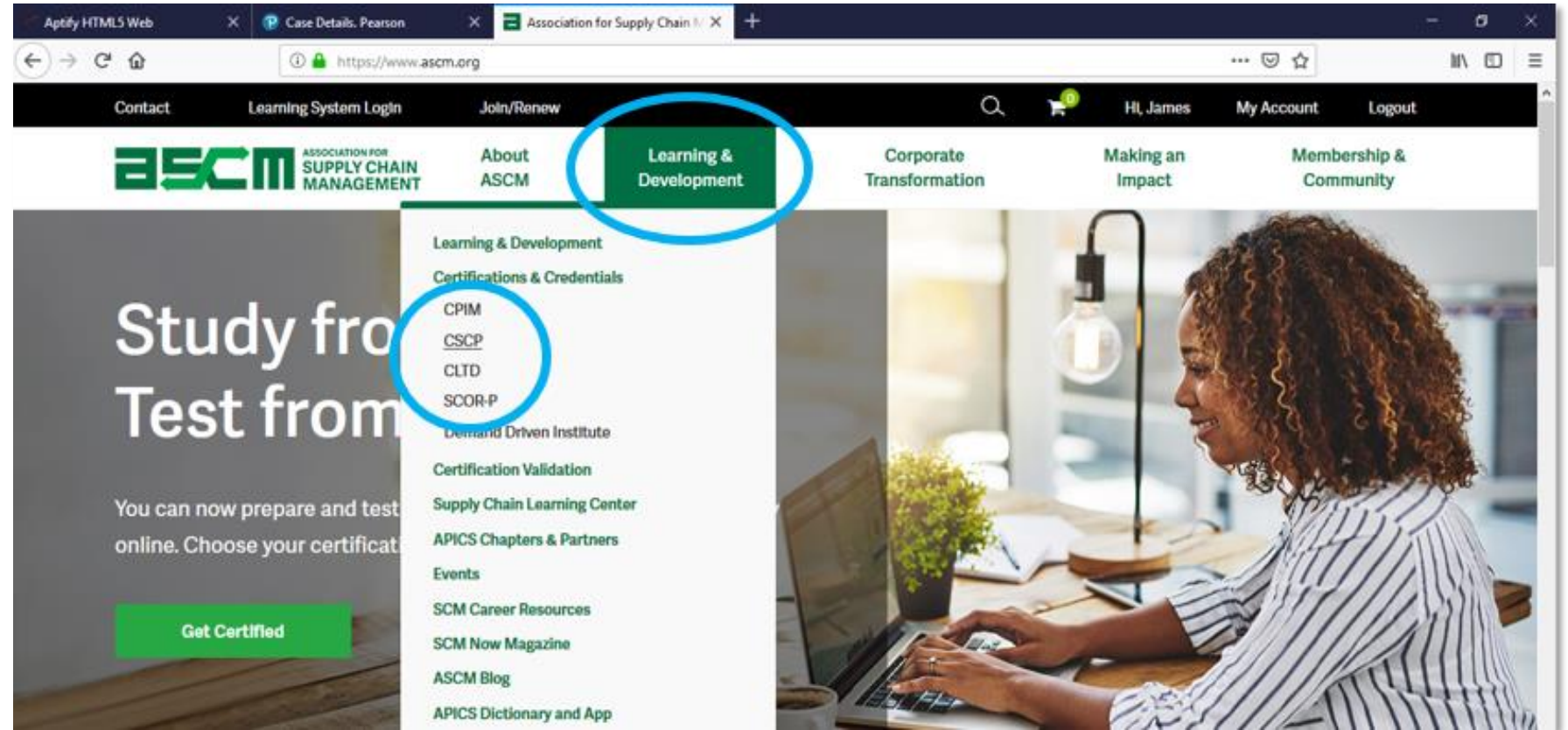
[Forgot your username?](#) [Forgot your password?](#)

☐ Remember me?

# Step 2 – Select Program

Help

1. Click the “Learning & Development” tab
2. Select the program related to the exam credit that you would like to use.



# Step 3 – Configure & Add to Cart

[Help](#)

To purchase an exam with an exam credit:

1. Select your testing region in the drop-down menu
  - a) For CPIM you must select your exam (Part 1 or Part 2) from the exam column

**Important Note:** If you have a North America exam credit, you must select North America as your testing region. Adversely, if you have an exam credit for another region, you must select the corresponding region.

2. Click “Add to cart”

The screenshot displays three product cards for APICS CLTD Learning System 2020. The middle card, titled 'Exam', is highlighted with a red border. It shows a price of \$0 and a note 'You Have Exam Credit' with an expiration date of 3/10/2021. A blue circle highlights the 'North America' region selection dropdown. The left card, titled 'Exam Prep', shows a price of \$895 for ASCM PLUS Members. The right card, titled 'Bundle', shows a price of \$1,200 for ASCM PLUS Members. All cards include a list of benefits and an 'Add to Cart' button.

Exam Prep	Exam	Bundle
<b>APICS CLTD Learning System 2020</b>	<b>APICS CLTD Certification Exam</b>	<b>APICS CLTD Combined Bundle with ASCM PLUS Membership Purchase</b>
<ul style="list-style-type: none"><li>✓ Digital and printed books</li><li>✓ Online quizzes and test with immediate feedback</li><li>✓ Practice CLTD Exams</li><li>✓ 800+ online test questions</li><li>✓ Online Resource Center</li><li>✓ Web-based study tools</li><li>✓ APICS CLTD Exam Content Manual (ECM)</li></ul>	<ul style="list-style-type: none"><li>✓ Get results immediately</li><li>✓ Use your certification right away</li></ul>	<ul style="list-style-type: none"><li>✓ CLTD Learning System</li><li>✓ CLTD exam voucher 2nd Chance Exam (restriction apply)</li><li>✓ Digital and printed books</li><li>✓ Online quizzes and tests with immediate feedback</li><li>✓ Practice CLTD Exam</li><li>✓ 850+ online test questions</li><li>✓ Web-based study tools</li><li>✓ Online Resource Center</li><li>✓ APICS CLTD Exam Content Manual (ECM)</li><li>✓ One year ASCM PLUS Professional</li></ul>
<b>\$895</b> for ASCM PLUS Member \$1,245 for Nonmember/CORE Member	<b>\$0</b> You Have Exam Credit Credit Expires 3/10/2021 North America	<b>\$1,200</b> for ASCM PLUS Member \$1,420 for Nonmember + PLUS ASCM Membership Select Your Region
Add to Cart	Add to Cart	Add to Cart

# Step 4 – Checkout

Proceed to Checkout

Continue Shopping →

### Shopping Cart 1 Items

CLTD First Attempt NA (with Credit)	1	\$0.00	
Testing Region [NA]			

[Join Now & Save!](#)

Save on your purchase by adding a PLUS Membership

Need Help with Purchasing? →

### Order Summary

Sub-Total	\$0.00
Shipping*	—
Taxes*	—

\*Taxes and Shipping will be shown at the end of the checkout process

**Total \$0.00**

[Apply Promo Code](#)

[Have a Referral Code?](#)

Checkout

*Note: The system will automatically recognize that you are purchasing your exam with an exam credit and adjust the total to \$0*

1. Click “Checkout”

# Step 4 – Checkout (Continued)

[Help](#)

During Checkout:

2. Select your shipping address preference and provide relevant information

*Note: If you choose to provide a work address, you will be required to submit your company name.*

3. Provide your phone number

4. Click “Continue”

✓ Account James Learner

2. Shipping Information

Address

Your address allows us to send you collateral such as membership materials or learning materials. For future orders or shipments, you can change this information at any time in your account settings.

Home Address

First Name\*

James

Last Name\*

Learner

Street Address\*

Note: Learning System materials cannot be shipped to a P.O. Box

1234 Test Drive

+ Add a new line

City\*

Chicago

State/Province\*

Illinois

Postal Code\*

60634

Country/Region\*

United States

This address will be saved to your account.

Work Address

Contact

This will be used in case we need to reach out to you about your order.

Contact Type\*

Work

Country Code\*

US&Canada (+1)

Area Code\*

773

Phone Number\*

9829742

Save to my account

Continue

Order Summary

Sub-Total

\$0.00

Shipping\*

—

Taxes\*

—

\*Taxes and Shipping will be shown at the end of the checkout process

Total


\$0.00

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No payment will be required because the payment will be covered by the exam credit

5. Click “Review Order”

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Development](#)



[Corporate  
Transformation](#)


[Making an  
Impact](#)

[Membership &  
Community](#)

### Checkout

 **Account** James Learner

 **Shipping Information** 

**3. Payment Method** 


No payment needed.

**Next: Review Order**

#### Order Summary

Sub-Total	\$0.00
Shipping*	—
Taxes*	—
<div>*Taxes and Shipping will be shown at the end of the checkout process</div>	
<b>Total</b>	<b>\$0.00</b>

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*Warning: You will be required to schedule and take your exam within 6 months upon completion of checkout.*

- 6. Review the order details.
- 7. Click “Place Order”

[← Edit Details](#)

### Review Order

Account Details

Personal Information

James Learner  
ASCM ID: 2173206

Contact Information

+1 (773) 9829742  
jlearner@ascm.org

Shipping Information

Shipping Address

James Learner  
1234 Test Drive  
Chicago IL, 60634  
USA  
+1 (773) 9829742

Payment Details

No payment needed.

Order Summary

1 Item

CLTD First Attempt NA (with Credit)

Qty 1

\$0.00

Testing Region [NA]

Order Summary

Sub-Total

\$0.00

Shipping\*

—

Taxes\*

—

Total

\$0.00

Place Order

# Step 5 – Proceed to My ACCOUNT

Your order confirmation will appear with your order details.

1. Click on “Go to My Account” to initiate the scheduling process.

Order Number: 3586309  
Reference Code: PO964155985

[Print](#)

You've taken the next step towards improving your skills, your supply chain and your future.

### Order Summary

CLTD First Attempt NA (with Credit)	Qty 1	\$0.00
Testing Region [NA]		
Sub-Total		\$0.00
Mailing		\$0.00
Taxes and Fees		\$0.00
Order Total		\$0.00

### Shipping Information

Shipping Address  
James Learner  
1234 Test Drive  
Chicago, IL 60634  
United States  
(773) 9829742

### Payment Summary

No payment needed.

Your purchase includes:

✓ **CLTD First Attempt NA (with Credit)**

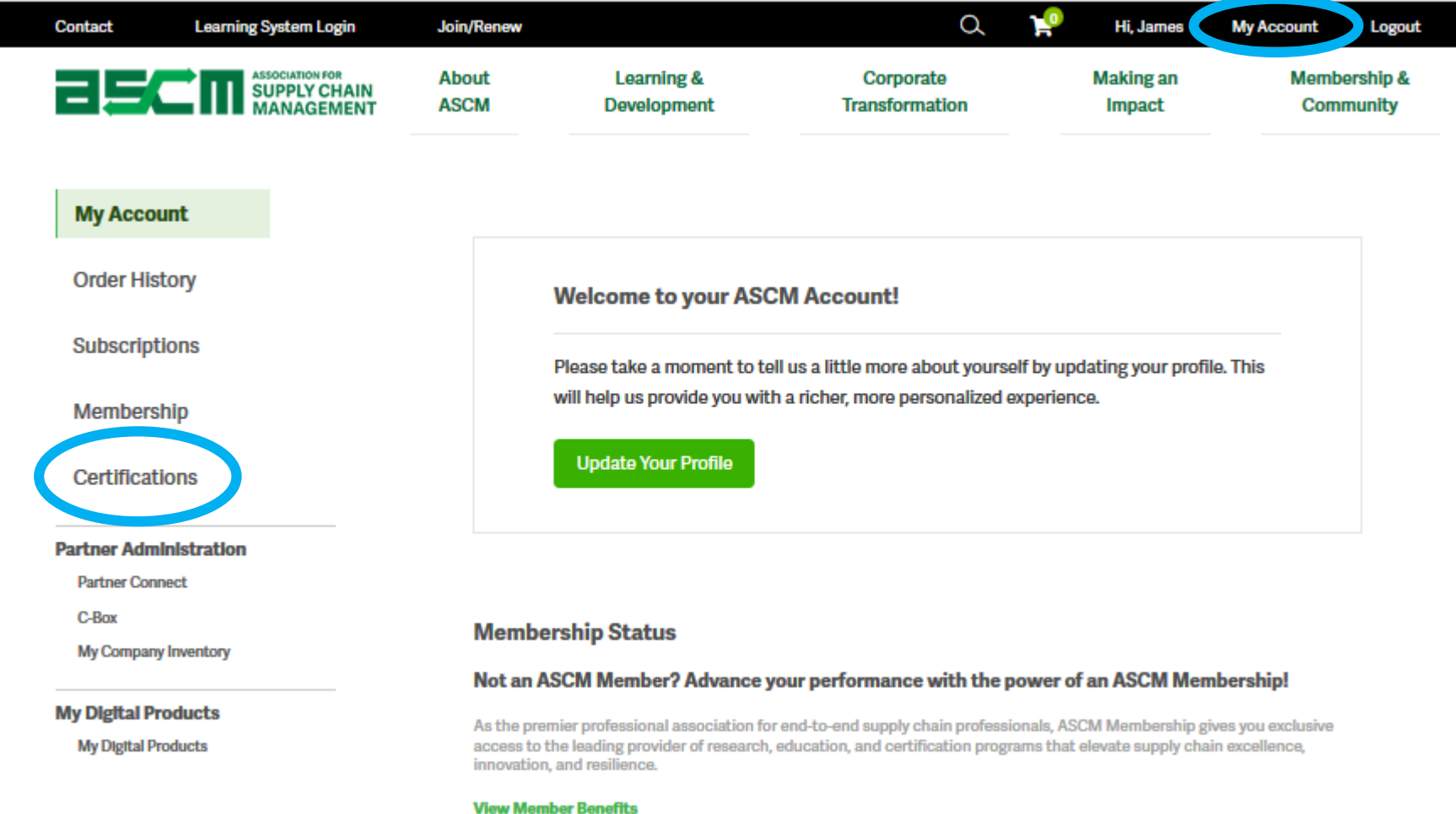
If your purchase includes a Learning System you will receive an activation email within two hours. Exam voucher access and scheduling information emails will arrive within one day. Please check your spam folder if necessary.

All other subscriptions and digital products can be accessed from My Account.

[Go to My Account](#)

Subscriptions and digital products will be available immediately.  
Physical goods will arrive within the window of your selected shipping option from the day payment is processed.

# Step 6 – Verification

[Help](#)

The screenshot displays the ASCM website interface. At the top, a navigation bar includes links for 'Contact', 'Learning System Login', 'Join/Renew', a search icon, a shopping cart icon with a '0' badge, 'Hi, James', 'My Account' (circled in blue), and 'Logout'. Below this, the ASCM logo is followed by a row of links: 'About ASCM', 'Learning & Development', 'Corporate Transformation', 'Making an Impact', and 'Membership & Community'. The left-hand banner features a 'My Account' section with links for 'Order History', 'Subscriptions', 'Membership', and 'Certifications' (circled in blue). Below these are sections for 'Partner Administration' (with links to 'Partner Connect', 'C-Box', and 'My Company Inventory') and 'My Digital Products' (with a link to 'My Digital Products'). The main content area on the right has a 'Welcome to your ASCM Account!' message, a prompt to update the profile, and an 'Update Your Profile' button. Below this is a 'Membership Status' section with a message for non-members and a 'View Member Benefits' link.

**My Account**

- Order History
- Subscriptions
- Membership
- Certifications**

**Partner Administration**

- Partner Connect
- C-Box
- My Company Inventory

**My Digital Products**

- My Digital Products

**Welcome to your ASCM Account!**

Please take a moment to tell us a little more about yourself by updating your profile. This will help us provide you with a richer, more personalized experience.

[Update Your Profile](#)

**Membership Status**

**Not an ASCM Member? Advance your performance with the power of an ASCM Membership!**

As the premier professional association for end-to-end supply chain professionals, ASCM Membership gives you exclusive access to the leading provider of research, education, and certification programs that elevate supply chain excellence, innovation, and resilience.

[View Member Benefits](#)

- 2. Scroll down to the “Your Exams” section and click on “Schedule Your Exam”

### Your Exams

Certification details may take up to 24 hours to update. Completed exam details will be in the Exam History section.

!

Registration with an exam credit is completed at checkout. Add the appropriate exam to your cart to claim an exam credit. You will not be charged for the exam.

Certified in Logistics, Transportation and Distribution (CLTD) : United States

Credit Status

In Use

[Status Key](#)

Date Available

-

Apply Credit by

-

Applied Credit

>>>

Authorization Status

Finalize

[Status Key](#)

Take Exam by

3/10/2021

Schedule Your Exam

28 © 2019 ASCM. All rights reserved.

3. Review your authorization details including your name, exam name, and authorization period
4. Click on the ASCM Exam Handbook Link and review testing policies
5. Click on the ASCM Testing Policies and Code of Ethics link and review

## Verify and Schedule

CUSTOMER RELATIONS

APICS Overview

Contact

Careers at ASCM

+

+

+

**Please review the exam information below to confirm you are scheduling the correct exam.**

**Candidate:** 2173206 James Learner

**Exam:** 68 CLTD Certified in Logistics, Transportation and Distribution (CLTD)

**Authorization Dates:** 9/11/2020 - 3/10/2021

Click a link below if you need to review the "ASCM Exam Handbook" or "ASCM Testing Policies and Code Of Ethics"

[ASCM Exam Handbook](#)


[ASCM Testing Policies and Code of Ethics](#)

# Step 6 – Verification (Continued)

[Help](#)

6. Confirm your contact information
7. Check the box to agree that your contact information is accurate
8. Check the box to agree that the first and last name listed matches the first and last name on your identification

*Note: You will only need to decide if you want to share your exam information if using an exam credit issued from a partner or through a Corporate Development-run class.*




CREDENTIALS  
& EDUCATION

APICS FOR  
INDIVIDUALS

APICS FOR  
BUSINESS

APICS  
PARTNERS

MY ACCOUNT

Type here to search 

HOME | MY ACCOUNT MY EXAM FINALIZE

**Please Confirm Your Contact Information**

ASCM ID: 2173206

First or given name: James

Last or family name: Learner

Email Address: jlearner@ascm.org

☒ I agree that the name above matches my identification and that my e-mail address is correct.  
Otherwise, click the following link to change any of the fields: [Profile Editor](#).

**Please Agree to the ASCM Code of Ethics**

☒ I confirm that I have read and agree to the ASCM Code of Ethics and Testing Policies.

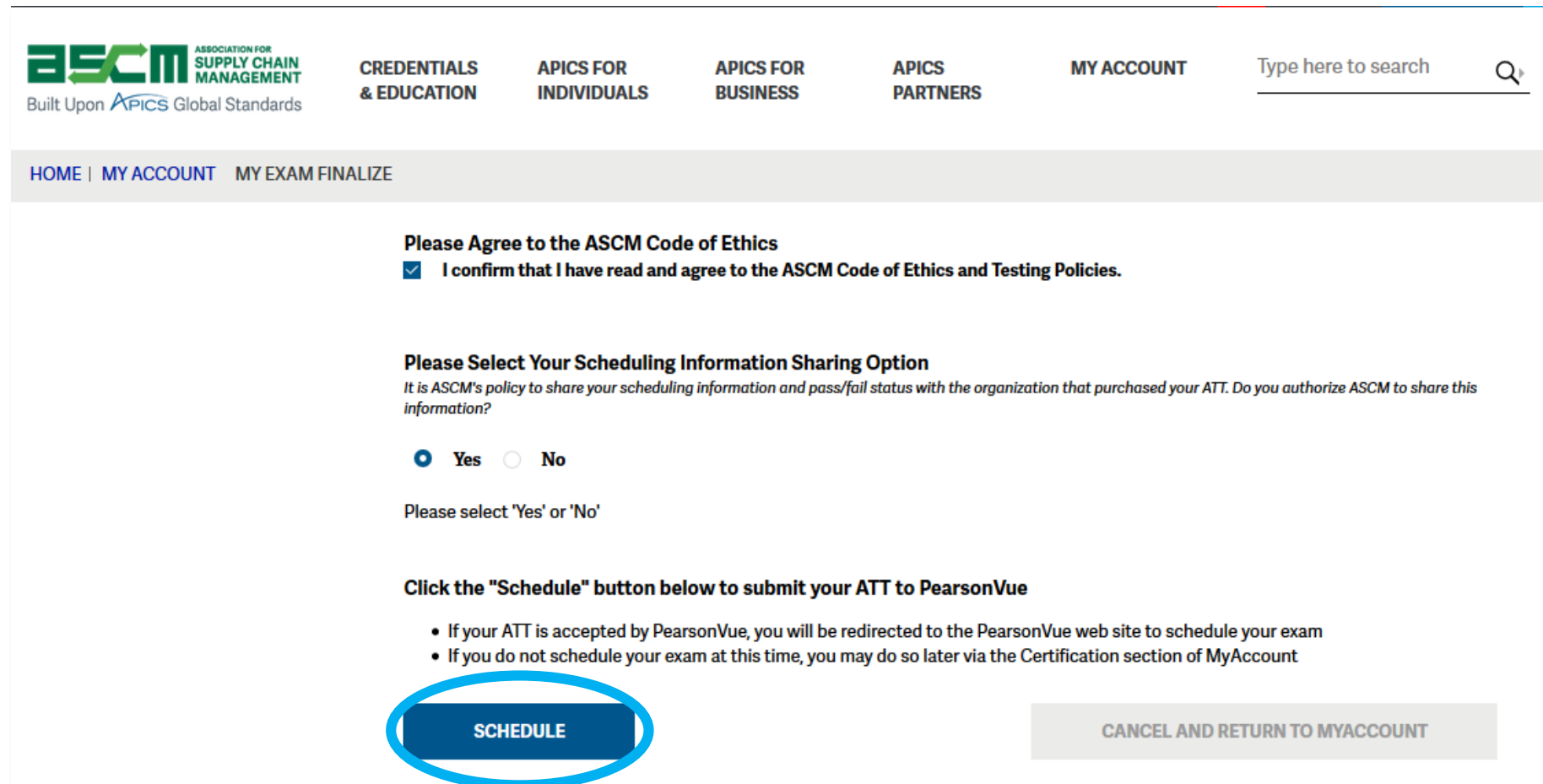
**Please Select Your Scheduling Information Sharing Option**

It is ASCM's policy to share your scheduling information and pass/fail status with the organization that purchased your ATT. Do you authorize ASCM to share this information?

☒ Yes ☐ No

Please select 'Yes' or 'No'


# Step 6 – Verification (Continued)

[Help](#)

The screenshot shows the ASCM website's 'MY ACCOUNT' section. The header includes the ASCM logo (Association for Supply Chain Management, Built Upon APICS Global Standards) and navigation links: CREDENTIALS & EDUCATION, APICS FOR INDIVIDUALS, APICS FOR BUSINESS, APICS PARTNERS, and MY ACCOUNT. A search bar is on the right. Below the header, a breadcrumb trail shows 'HOME | MY ACCOUNT | MY EXAM FINALIZE'. The main content area has two sections: 'Please Agree to the ASCM Code of Ethics' with a checked checkbox confirming agreement, and 'Please Select Your Scheduling Information Sharing Option' with a selected 'Yes' radio button. Below these is a 'SCHEDULE' button circled in blue, and a 'CANCEL AND RETURN TO MYACCOUNT' button.

**ASCm** ASSOCIATION FOR SUPPLY CHAIN MANAGEMENT  
Built Upon **APICS** Global Standards

CREDENTIALS & EDUCATION APICS FOR INDIVIDUALS APICS FOR BUSINESS APICS PARTNERS MY ACCOUNT

Type here to search 

HOME | MY ACCOUNT MY EXAM FINALIZE

**Please Agree to the ASCM Code of Ethics**

☒ I confirm that I have read and agree to the ASCM Code of Ethics and Testing Policies.

**Please Select Your Scheduling Information Sharing Option**  
*It is ASCM's policy to share your scheduling information and pass/fail status with the organization that purchased your ATT. Do you authorize ASCM to share this information?*

☒ Yes ☐ No

Please select 'Yes' or 'No'

**Click the "Schedule" button below to submit your ATT to PearsonVue**

- If your ATT is accepted by PearsonVue, you will be redirected to the PearsonVue web site to schedule your exam
- If you do not schedule your exam at this time, you may do so later via the Certification section of MyAccount

**SCHEDULE** CANCEL AND RETURN TO MYACCOUNT

[Return Home](#)[Proceed to Scheduling Instructions](#)

# Scheduling Your Exam

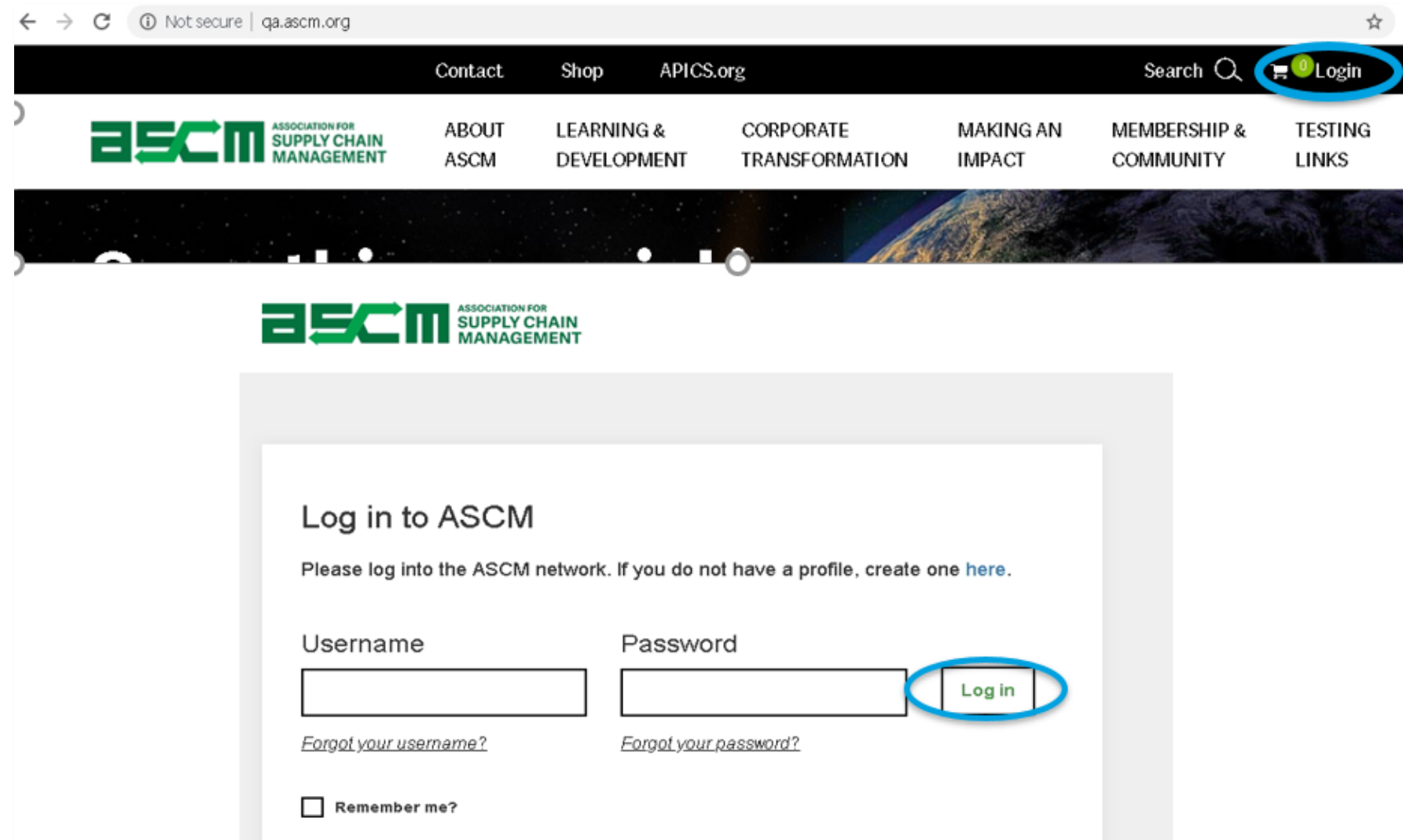
# Step 1 - Login

Help

In order to schedule your exam, you need to be logged in to your account.

To do so:

1. Go to [ascm.org](https://ascm.org)
2. Click on Login on the menu bar
3. Enter your username and password
4. Click LOGIN



The screenshot shows the ASCM website's login interface. At the top, the navigation bar includes links for 'Contact', 'Shop', and 'APICS.org'. A search bar and a 'Login' button (highlighted with a blue circle) are also present. Below the navigation bar, the ASCM logo and a list of menu items ('ABOUT ASCM', 'LEARNING & DEVELOPMENT', 'CORPORATE TRANSFORMATION', 'MAKING AN IMPACT', 'MEMBERSHIP & COMMUNITY', 'TESTING LINKS') are displayed. The main content area features the ASCM logo and a 'Log in to ASCM' section. This section contains a message: 'Please log into the ASCM network. If you do not have a profile, create one [here](#).' Below this message are two input fields: 'Username' and 'Password'. To the right of the 'Password' field is a 'Log in' button (highlighted with a blue circle). Below the input fields are two links: '[Forgot your username?](#)' and '[Forgot your password?](#)'. At the bottom of the login section is a checkbox labeled 'Remember me?'.

# Step 2 – Launch Scheduling Process

[Help](#)

If you already have an Authorization to Test (ATT), the following steps will help you begin the scheduling process. If you just completed the verification process after purchasing your exam, please skip this step.

To do so:

1. Go to My ACCOUNT
2. Click Certifications from the left side of your screen

The screenshot displays the ASCM website's 'My Account' page. The top navigation bar includes links for Contact, Learning System Login, Join/Renew, a search icon, a shopping cart icon with a '0' badge, 'Hi, Ryan', 'My Account' (circled in blue), and Logout. Below this, a secondary navigation bar features links for About ASCM, Learning & Development, Corporate Transformation, Making an Impact, and Membership & Community. The left sidebar contains links for My Account (highlighted with a green background), Order History, Subscriptions, Membership, and Certifications (circled in blue). The main content area is titled 'Membership Status' and displays the following information:

ASCM Member PLUS		<a href="#">View Member Benefits</a>
Partner	Certification Discounts	Membership Expires on 9/5/2021 <small>Your membership has been provided by your employer.</small>
<b>Chapter APICS International Member-at-Large</b>	<b>Available</b>	

Below the membership status section, there is a 'Profile' link.

- 3. Scroll down to the *Your Exams* section
- 4. Click “Schedule”

Your Exams

Certification details may take up to 24 hours to update. Completed exam details will be in the Exam History section.

!

To redeem an exam credit, please choose the “Register for Your Exam” button below. You will then be taken to the program page. Please choose the appropriate exam by choosing the “Explore” link next to the program for which you would like to register. Your exam credit will be redeemed at checkout and you will not be charged for the exam.

Certified in Logistics, Transportation and Distribution (CLTD) : United States

Credit Status

In Use

[Status Key](#)

Date Available

Apply Credit by

-

-

Applied Credit

>>>

Authorization Status

Accepted

[Status Key](#)

Take Exam by

3/8/2021

Schedule Exam

# Where do you plan to test?

*Select an option below to proceed to the corresponding instructions.*

**Online**

**Testing Center**

# Step 3 – Select a Testing Platform

[Help](#)

*Note: Selecting “At a home or office” will schedule an online proctored testing appointment.*

### Select exam options

CPIMPart1: APICS CPIM- Part 1

All fields are required.

How do you want to take your exam? [Exam delivery option descriptions](#)

☒ At a local test center

☐ At a home or office

Previous

Next

1. Select “At a local test center”
2. Click “Next”
3. Confirm the exam you will be taking
4. Click “Next” again

APICS

>>

<

### Exam details

CPIMPart1: APICS CPIM- Part 1

Exam:  
CPIMPart1: APICS CPIM- Part 1  
[View Testing Policies](#)

Language:  
English

[View My Authorization Information](#)

Previous

Next

# Step 4 – Choose a Test Center

*Note: The search option will automatically search for testing centers in your area, but you can type in a different area if you intend to test from a different location*

## 1. Select a testing center (except online testing)

*Note: You will be able to select up to 3 test centers at a time to compare availability. To expand the search radius, click “Show More”.*

## 2. Click “Next”

»

214 La Poisson St., Paris, Alberta, M1P 8P9, Canada

Search

★ MILITARY COMMUNITY looking for on-base test centers, please [click here](#).

You can select up to three test centers to compare availability.

Helpful hints:

- The test center information link may provide directions, parking, wheelchair support or other physical access considerations.
- Distance (mi/km) is a straight line calculated from the center point of your search criteria and does not reflect driving distance.

	Test Center	Distance <a href="#">Show km</a>
<input type="checkbox"/>	<b>Upper Valley Career Center</b> Adult Technology Center 8901 Looney Road Piqua, Ohio 45356 United States <a href="#">Test Center Information</a>	13.7 mi
<input type="checkbox"/>	<b>New Horizons Computer Learning Center</b> 1890 Commerce Center Boulevard	23.6 mi

Map Satellite

Next

# Step 5 – Choose a Date & Time

[Help](#)

1. Select your testing appointment date
2. Choose an appointment time by clicking on it

*Note: If you do not see any dates available, repeat Step 4 and select three different test centers.*

## Choose Appointment

Signed In as: Jack Learner  
APICS ID: APICS2069416

Exam Selection: CPIMPart1: APICS CPIM- Part 1 | Language: English

### Test Center

**Peoria Regional Office of Education**  
324 Main St  
Room 401  
Peoria, Illinois 61602  
United States

[Change Test Centers](#)

### Select Date

[Why can't I find an available appointment?](#)

December 2017

January 2018

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					4	5		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30	31			
32													

Available Start Times: Wednesday, January 24, 2018 at Peoria Regional Office of Education

Morning	Afternoon
09:00 AM	12:45 PM

# Step 6 – Confirm Appointment Details

[Help](#)

1. Review appointment information for accuracy.
2. Click on “Proceed to Checkout”

**Important Note:** You must complete the scheduling process in full to book your appointment. Closing your web browser at this step will abort the scheduling process

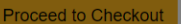
The screenshot shows the APICS Cart page. At the top, the APICS logo is on the left and a shopping cart icon is on the right. Below the logo is a vertical sidebar with icons for navigation. The main content area is titled 'Cart' and contains a message: 'Review and confirm contact information to avoid issues on test day.' Below this is a table with three columns: Description, Details, and Actions.

Description	Details	Actions
<b>Exam</b> SCOR-P: APICS SCOR-P Language: English Exam Length: 135 minutes	<b>Appointment</b> Friday, July 24, 2020 Start Time: 08:00 AM EDT <a href="#">Change Appointment</a> <b>Location</b> Pearson Professional Centers-Dayton OH 3033 Kettering Boulevard Suite 320 Moraine, Ohio 45439 United States <a href="#">Change Test Center</a>	<a href="#">Remove</a>

At the bottom right of the page, there is a yellow button labeled 'Proceed to Checkout' which is circled in blue.

Help

- Note: “Accept” will not appear until you have read through the policy in its entirety***



1. Confirm the exam and appointment details

2. Click “Submit Order”

*Note: Clicking “Submit Order” completes the scheduling process.*

APICS

Almost there...

Description	Details
<b>Exam</b> SCOR-P: APICS SCOR-P  Language: English Exam Length: 135 minutes	<b>Appointment</b> Friday, July 24, 2020 Start Time: 08:00 AM EDT  <b>Location</b> Pearson Professional Centers-Dayton OH 3033 Kettering Boulevard Suite 320 Moraine, Ohio 45439 United States


[Previous](#) [Cancel Order](#)

[Submit Order](#)


# Step 9 – Review Confirmation


- 1. Review the appointment summary and print, if desired
- 2. An email confirmation will also be sent


*Important Note: If you need to reschedule later, you must do so at least 24 hours in advance of your appointment*




>>









You are booked!  
Order #: 0054-4753-7019

An email confirmation has been sent to: rkavanaugh@apics.org

Return to Dashboard

Description	Details	Order Information
<b>Exam</b> SCOR-P: APICS SCOR-P  Language: English Exam Length: 135 minutes	<b>Appointment</b> Friday, July 24, 2020 Start Time: 08:00 AM EDT  <b>Location</b> Pearson Professional Centers-Dayton OH <a href="#">Test Center Information</a>	<b>Order Number/Invoice</b> 0054-4753-7019 <b>Registration ID</b> 376940488 <b>Status</b> Scheduled

# Support & Troubleshooting

*If you encounter any issues, we recommend completing the following steps:*

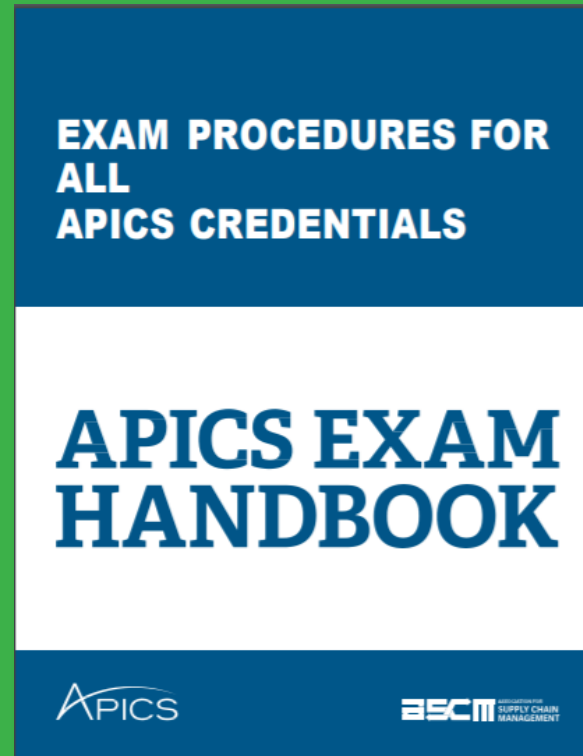
1. Check your internet connection
2. Ensure that you are using either Mozilla Firefox or Google Chrome as your web browser
3. Clear your internet cache
4. If you are using a company computer and/or network, try using a different network of computer.
5. Ensure that you login to your online account
6. Read all information carefully. Some parts of the scheduling process require you to read and agree to terms and policies. Please ensure that the required checkboxes are selected where applicable.
7. Read the [APICS Exam Handbook](#) for information about testing policies and procedures.

# Help Resources

*Below is a list of support resources available if you have questions or need help.*

1. Rules, policies, and procedures for taking APICS exams are outlined in the [APICS Exam Handbook](#)
2. If you encounter issues encountered when scheduling or during the testing process, [contact Pearson VUE Support](#)
3. For all other questions, [contact ASCM Customer Relations](#)

*Note: If you have a question about credits from training that was setup by our Corporate Development Team, please contact [corporatedevelopment@ascm.org](mailto:corporatedevelopment@ascm.org)*



The Customer Relations team is available to answer your questions regarding information on this page from 6:00 a.m.–6:00 p.m. CT, Monday through Friday.

✉ [\*\*support@ascm.org\*\*](mailto:support@ascm.org)

☎ **1-800-444-2742**  
**+1-773-867-1777**



Chat is the quickest way to reach a customer service agent.  
Click on the Chat icon to get started.

If chat is "offline," see below for telephone numbers and office hours.

America region ^

#### Office hours

Monday–Friday, 7:00 a.m.–7:00 p.m. [CT](#); closed on local holidays.

#### Telephone numbers

- 866-583-8949 (toll-free)
- +1-952-905-7418 (toll)

#### Email form

[Ask a question](#)

Asia-Pacific region v

Europe, Middle East, Africa (EMEA) region v

**Return Home**